

OLUSHOLA OMOTAYO ADENIRAN (MRS)

Date of Birth 27th June 1981

Origin Ogun State, Nigeria

Sex / Marital Status Married / Female

Languages English & Yoruba

Interest and Activities Reading, cooking, meeting people and travelling

Other Relevant Information

Other Skills

Team player
Good written and verbal communication skills
Strong inter-personal relationship skills
Analytical and legal research skills
Drafting skills
Advocacy skills

Expertise Legal Practitioner, ADR Practitioner, Notary Public, Chartered Secretary & Administrator, Certified Corporate Governance Auditor/Evaluator

Work Experience

2011-till Date

Shoban & Associates Ikeja, Lagos

Managing Partner

Company & Allied Matters Act

- Incorporation of companies on behalf of clients and providing legal advice to ensure compliance with the Companies and Allied Matters Laws.
- Registration of Business names, Incorporated Trustees on behalf of clients.
- Attending meeting with clients and taking of minutes of meetings.
- Apply and obtaining work permit and expatriate quota for foreign clients
- Handling of general company secretarial duties for clients.

Alternative Dispute Resolution Matters

- Initiating Alternative Methods and Procedures of resolving civil and commercial disputes.
- Handling civil and commercial matters with Arbitration, Mediation, Conciliation and Negotiation
- Facilitating the use of creative problem-solving techniques to enable parties reach their own mutual agreement.
- Preparation of Contractual Agreement to include Arbitration clause and ensuring that parties abide by the arbitration clause before to court.

Solicitors Matters

- Conducting research and writing legal opinion for clients on various legal issues – employment, contract, probate, conveyance, oil & gas, environmental etc.
- Review of legal documents and agreements for clients and advising thereon.
- Drafting and perfection of legal documents
- Drafting of MOU, Contract Agreement, Consultancy Agreement, and Lease Agreement & Deed of Assignment, Joint Venture etc
- Processing of Letter of Administration, Certificate of Occupancy & Governors Consent

Litigation Matters

- Preparing and drafting of court processes
- Representing Clients at the Magistrate Court, High Court, Federal High Court and Court of Appeal.

2019-till Date

Mother & Child Hospitals Limited

Company Secretary/Legal Adviser

2020-till Date
External Solicitors

Stanbic IBTC Trustees Limited

2020-till Date
External Solicitors

Citihomes Finance Company Limited

Professional Associations

Member, Nigerian Bar Association (NBA)
Member, International Bar Association (IBA)
Member, London Court of International Arbitration (LCIA)
Member, African Arbitration Association (AFAA)
Member, Young International Council for Commercial Arbitration (ICCA)
Associate, Chartered Institute of Arbitrators (UK)
Member, Association of Young Arbitrators (AYA)
Associate, Institute of Chartered Secretaries of Nigeria (ICSAN)
Member, Federation of International Women Lawyers (FIDA)
Member, African Corporate & Government Counsel Forum

Trainings/Seminars/Webinars Attended

Nigerian Bar Association Annual General Conference, Lagos, Abuja & Porthacourt, 2010, 2014, 2017,2018, 2019 and 2020(Virtual).

Chartered Institute of Arbitrators Workshop & Training, Lagos & Abuja-2016, 2017, 2018,2019 and 2020 (Virtual). CiArb Conference 2017

Section on Business Law Conference, Lagos 2018, 2019 and 2020 (Virtual).

Federation of International Women Lawyers Conference, Lagos 2012, 2014, 2017, 2018,2019, 2020 and 2021(Virtual).

AFAA International Arbitration Conference, Kigali Rwanda-2019

AFAA Conference 2020 (Virtual)

CiArb Annual Conference 2017, Nigerian Branch

CiArb Annual Conference 2018, Nigerian Branch

CiArb Annual Conference 2019, Nigerian Branch

CiArb Annual Conference 2020(virtual) Nigerian Branch

CiArb Annual Conference 2021,Nigeria Branch

International Bar Association Conference 2020 (Virtual)

International Bar Association Webinar 2021(Virtual)

Institute of Chartered Secretaries Administrators of Nigeria Conference Webinar 2021(Virtual)

Institute of Chartered Secretaries Administrators of Nigeria Annual Conference 2020(Virtual)

Institute of Chartered Secretaries Administrators of Nigeria Training 2021 (Virtual)

Institute of Chartered Secretaries Administrators of Nigeria Trainers Certification 2021(Virtual)

Institute of Chartered Secretaries Administrators of Nigeria Induction 2021

Education

1998-2004

Olabisi Onabanjo University, Ago-Iwoye Ogun State
Bachelor of Law (LL.B)

2004-2005

Nigerian Law School, Bwari Abuja B.L

Referee

On Request

