

Veronica Dossah
Legal Practitioner/Researcher
Halifax. 902 266 4224
dalveronlaw@gmail.com

SUMMARY

A resilient, self-motivated, and goal oriented Legal Practitioner/Researcher with over 5 years experience in the legal industry. I turn my skills, efforts and knowledge into value that serve both local and international clients and communities.

Seeking to provide seasoned analysis and opinion in existing and emerging areas of law as well as representing clients in alternative dispute resolution proceedings including arbitration.

Key Skills Areas of Law Include

Business & Human Rights | Environment | Sustainability | Gender | Responsible Business Conduct | Corporate Social Responsibility | Extractive Industries (oil, gas, mining) | Marine Industry | Family | Property |

Key Skills Include:

Administration | Customer Service | Problem solving | Ability to work independently | Time management | Legal Research | Attention to detail | Multitasking | Interpersonal skills | Flexible & adaptable | Communication skills | Initiative | Ability to work in a team | Organizational skills | Drafting Legal documents | Review & Proofreading | Microsoft Office proficiency | Teaching | Arbitration | Litigation | Negotiation

SELECTED PROFESSIONAL EXPERIENCE

Project Assistant, Canada

2022-present

Development of Ocean Technical Capacity with African Nations (DOTCAN)

- Assisting with the initiative of Canada's Ocean Strategy based on sustainable development
- Undertaking research and gap analysis in the Maritime Security Sector
- Developing training programmes for stakeholders in the Maritime Security Sector

Research Associate, Canada

2021-2022

Marine & Environmental Institute (MELAW), Schulich School of Law, Dalhousie University

- Contributed in developing a training framework on Marine Plastic Pollution for Asia
- Part of a team that provided opinions for some United Nations specialized institutions including United Nations Environment Programme (UNEP) and United Nations Development Programme (UNDP)
- Researched, drafted, and edited various legal documents for individuals, firms and companies in Ghana, US and Canada
- Prepared and facilitated virtual training programs for organizations on relevant legal areas on the surge of Covid-19

Teaching Assistant, Halifax, NS

Dalhousie University, Schulich School of Law

2019-2022

- Marked undergraduates' assignments and examinations within tight timelines
- Volunteered to counsel about 15 students to overcome school/life balance using interpersonal skills
- Persuaded students's interests in some courses to reduce students-dropout rate by 5%

Legal Associate, Accra, Ghana*Gaisie Zwennes Hughes & Co. (General Litigation/Corporate Boutique Law Firm)* **2019-2022**

- Facilitated case management conference to identify opportunities in pending cases amicably
- Trained 2 lawyers on using an online law resource software with excellent teaching skills
- Researched, reviewed and summarized, and wrote memos advising clients
- Drafted various court processes and contracts in diverse areas of law such as property and family law
- Listened to understand and explain complicated legal issues in simple terms to clients and staying updated on latest laws and regulations

Legal Intern, Accra, Ghana*Gaisie Zwennes Hughes & Co. (General Litigation/Corporate Boutique Law Firm)* **2017-2019**

- Coordinated communication between lawyers, clients, banks and real estate agents
- Received inquiries and provided relevant advice to 30+ clients daily
- Scheduled meetings between lawyers and clients and managed lawyers' itineraries
- Demonstrated initiative by introducing the firm to an online law resource software
- Commended for volunteering to work additional hours to help lawyers prepare accordingly
- Prepared minutes after lawyers meeting and disseminated to relevant stakeholders within time

EDUCATION

- National Committee on Accreditation (NCA) Candidate **2021-present**
- Master of Laws (LL.M), Dalhousie University, Schulich School of Law, Canada **2019-2021**
- Professional Law Certificate (Ghana Bar Call), Ghana **2016-2019**
- Bachelor of Laws (LL.B), Ghana Institute of Management and Public Administration **2013-2016**
- Bachelor of Science (BSc), Psychology Major, University of Ghana, Accra, Ghana **2007-2011**

MEMBERSHIP AND AFFILIATIONS

- Chartered Institute of Arbitrators (CIArb), Canada Branch- Associate Membership ongoing
- Canada Association of Black Lawyers (CABL) **2022 -present**
- African Arbitration Association (AAA) **2022-present**
- Ghana Bar Association **2019-present**
- Rotary International **2020-present**

HOBBIES AND INTERESTS

- Optimistic self-study in Written and Spoken French (beginner to intermediate level)
- Excited about playing lawn tennis and participate in various social tournaments to meet people outside of work environment to spot opportunities to serve
- Refreshing to engage in various community volunteering capacities to raise funds for some vulnerable members of the society including children